



AIA SINGAPORE CORPORATION AUTHORISATION FORM

This form should be completed when corporation is applying as Applicant / Owner of the Insurance.

1. Please also complete the Entity Self Certification Form.

2. Controlling Person Self Certification form will be required for each Controlling Person(s) if the entity is either of the following:

- Financial Institution(FI) - An Investment Entity located in a Non-Participating Jurisdiction and managed by another Financial Institution*
- Passive Non-Financial Entity (NFE)*

*Refer to Entity Self Certification / Controlling Person Self Certification form for the definition of the terms.

Name of Proposed Insured – please underline surname/family name						NRIC/Passport/FIN No.	
Applicant / Owner (Registered name of Corporation)						NRIC/Passport/FIN No./ Company Registration No (UEN No.)	
Country of Incorporation							
Address of Corporation		Rm/Flat		Street No./Street			
		City		Country		Postal code	
Telephone of Corporation						Fax number	
Mailing address (if different)		Rm/Flat		Street No./Street			
		City		Country		Postal code	

Policy Number

Important Notes

It is compulsory to complete the following section and to provide the requested documents, in compliance with MAS Notice 314 - Prevention of Money Laundering and Countering the Financing of Terrorism.

Section 1: Documents Required for Verification Purposes

Please ensure that requested documents are attached and the sections below are duly completed in accordance to company registration to ACRA (Accounting and Corporate Regulatory Authority) or its equivalent for other jurisdictions.

Role in the Insurance Application (Corporation)	Documents Required for Verification Purposes	Tick accordingly
Proposed Insured	<ul style="list-style-type: none"> Copy of the NRIC/Passport/FIN that contain a clear photograph, and Company's resolution authorizing the purchase of insurance coverage for the proposed insured who is the employee of the company. 	<input type="checkbox"/>
Applicant / Owner (Corporation)	<ul style="list-style-type: none"> Business registration information, i.e. ACRA Bizfile or Certificate of Incumbency *A copy of Business registration information or Certificate of Incumbency of the director / shareholder is needed if the director / shareholder is not a natural person, down to the ultimate individual director / shareholder. 	<input type="checkbox"/>
Beneficial Owner / Shareholders *		
Connected Parties – Directors *	<ul style="list-style-type: none"> Independent documentary evidence (e.g. company resolution) reflecting the appointment of the natural persons having executive authority. 	<input type="checkbox"/>
Connected Parties – Natural Person Having Executive Authority		
Authorised Signatories	<ul style="list-style-type: none"> Copy of the NRIC/Passport/FIN containing a clear photograph of the Authorised Signatories, and Documentary evidence (e.g. list of authorised signatories) authorizing the appointment of the authorised signatories, and Specimen signature(s) of the authorised signatories. 	<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>

HNW CAF (12/2015 06/2016 12/2016)





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Section 2: Corporation Application

Part A: Beneficial Owner of the Corporation

“Beneficial Owner” as defined in the MAS Notice 314 on Prevention of Money Laundering and Countering the Financing of Terrorism means the natural person who ultimately owns or controls the customer or the natural person on whose behalf business relations are established, and includes any person who exercises ultimate effective control over a legal person or legal arrangement.

Please note that this is **NOT** a nomination of beneficiary(ies) under the policy.

If there are any Beneficial Owners of a customer, we are required by law to request for the details of such Beneficial Owners.

Full Name (including alias and/or former name, if any)	NRIC/FIN/ Passport No.	Date of Birth (DD/MM/YY)	Gender (M/F)	Nationality

Part B: Shareholders of the Corporation

Full Name (including alias and/or former name, if any)	NRIC/FIN/ Passport No.	Date of Birth (DD/MM/YY)	Gender (M/F)	Nationality

Part C: Connected Parties of the Corporation

“Connected Party” in relation to a company (other than a partnership), means any director and/or any natural person having executive authority in the company; in relation to a partnership, means any partner and/or manager. Examples of natural persons with executive authority in a company include the Chairman and Chief Executive Officer; for partnership will be the partner and/or manager.

(a) Directors of the Business Entity

Full Name (including alias and/or former name, if any)	NRIC/FIN/ Passport No.	Date of Birth (DD/MM/YY)	Gender (M/F)

(b) Natural Persons Having Executive Authority of the Corporation

Full Name (including alias and/or former name, if any)	NRIC/FIN/ Passport No.	Date of Birth (DD/MM/YY)	Gender (M/F)	Designation



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Part D: Authorised Signatories of the Corporation

Full Name (including alias and/or former name, if any)	NRIC/FIN/ Passport NO.	Date of Birth (DD/MM/ YY)	Gender (M/F)	Nationality	Residential Address

Insured / Policy Owner's Declaration and Authorisation

- I, the Policyowner(s) and/or Insured(s) each confirm that the responses, information and documents provided pursuant to this form ("Information") are full, complete and true, and I agree that the Information provided forms a part of any policy issued, amended or reinstated. I will provide assistance to address any queries including the provision of sufficient evidence to support the Information as may be requested by AIA Singapore, its representatives or other persons from time to time.
- I hereby authorise, agree and consent to AIA Singapore using and/or disclosing any information collected and/or held (whether contained in this document or otherwise obtained) to enable AIA Singapore, its agents, affiliates, related corporations and/or independent third parties and their respective employees, within or outside Singapore, with regard to any matters pertaining to the Policy and/or any other policies that I/we currently may have with AIA Singapore, including but not limited to, the processing of this document, and/or providing subsequent services to me/us and/or providing advice and/or information concerning products and/or services which AIA Singapore believes may be of interest to me/us and/or communicating with me/us for any purpose. I/We hereby specifically waive any right to bring a claim of any nature against AIA Singapore, its agents, affiliates, related corporations and/or independent third parties and their respective employees, within or outside Singapore, in respect of any above-mentioned disclosure and/or any disclosure in the nature described above. This authorisation shall bind my/our successors and assignees, and remains valid, notwithstanding death, irrespective of whether or this document is accepted by AIA Singapore. A photocopy of this authorisation shall be effective and valid as the original.
- I/We understand and agree that AIA Singapore is entitled not to accept or process this application should I/we be found to be a Prohibited Person, meaning a person or entity (including any director or direct / indirect shareholder or person having executive authority or natural persons appointed to act on my behalf or my beneficial owners or beneficiaries' beneficial owners therein) subject to any laws, regulations and/or sanctions administered by any regulatory authorities in any country, which have the effect of prohibiting AIA Singapore from providing insurance coverage, transacting business with or otherwise offering any economic benefits to me/us or any other beneficiary under the relevant Policy, and the decision of AIA Singapore shall be final. I/We further agree that in the event that AIA Singapore becomes aware subsequently that I/we or my/our assignee have become a Prohibited Person, AIA Singapore may block and/or terminate the relevant Policy, including but not limited to, making or receiving any payments under the relevant Policy. As an ongoing obligation, I/we will immediately inform AIA Singapore if there are any changes to the identities, status/constitution/establishment, particulars and identification documents of these persons.
- To the best of my/our knowledge, any funds remitted for any payments of premium are not the proceeds of crime, money laundering and are not intended to facilitate terrorist activities.
- The Corporation is a valid corporation, organized and existing under the laws of the country of its incorporation stated on Page 1 of this form and all outstanding shares have been issued as Registered shares and not Bearer shares.



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6. The undersigned Policy Owner/ Authorised Signatory(ies) has/have the requisite corporate authority to purchase the policy on his/her/their sole signature(s) unless written notice to the contrary is received by AIA Singapore and has/have taken all necessary actions to ensure that the purchase is properly authorised.
7. The undersigned Policy Owner/ Authorised Signatory(ies) on his/her/their sole signature, unless written notice to the contrary is received by AIA Singapore, may exercise any and all ownership rights, subject to the provisions of the policy, including but not limited to the authority to surrender the policy for its cash value, and obtain loans on the policy without the consent of the Insured or any other person.
8. Attached to this form is a list, prepared on the Corporation's stationery, of the officers of the Corporation who are also authorised to act for and on behalf of the Corporation, any one of them acting singly unless written notice to the contrary is received by AIA Singapore, to exercise any and all ownership rights as may be set forth in the policy. Including but not limited to the authority to surrender the policy for its cash value, and obtain loans on the policy without the consent of the Insured or any other person. The attached list includes specimen signatures for each officer identified.
9. The undersigned Policy Owner/ Authorised Signatory(ies) declares and agrees for itself and on behalf of the Proposed Insured that all written information in the _____ provided by _____ on _____ and in AIA Singapore's issued questionnaires or other documents signed by the Policy Owner/ Authorised Signatory(ies) of the Corporation or the Proposed Insured (or both) in connection with the policy including the policy application form and all written statements and answers made to the medical examiners are full, complete and true, otherwise the policy issued in connection with this application form may be void; and
10. The undersigned Policy Owner/ Authorised Signatory(ies) has/have the authority to give the representations, warranties and covenants in all documents in connection with the policy application form for itself and on behalf of the Proposed Insured.

The undersigned Policy Owner/ Authorised Signatory(ies) also agrees/agree and confirms that AIA Singapore is hereby authorised and directed to accept instructions from the undersigned Authorised Signatory(ies) or anyone on the attached list of Authorised Signatory(ies) of the Corporation with respect to the policy. Upon receipt of such instructions, AIA Singapore shall have no duty to inquire as to the requesting officer's authority to act for the Corporation. Without limiting the foregoing, the undersigned Authorised Signatory(ies), on behalf of the Corporation agrees that AIA Singapore shall not be responsible for the application or disposition of the proceeds of this policy or any tax liability arising directly or indirectly from or in connection with that paid to the corporation on instructions of such Authorised Signatory(ies). Payment at the direction of the undersigned Authorised Signatory(ies) or one of the officers on the attached list, shall fully discharge AIA Singapore from all liability under this policy to the extent of such payment and AIA Singapore shall not have any obligation whatsoever to see the use and/or application of any funds so paid, or in relation to the tax treatment arising from the proceeds of the policy. AIA Singapore is permitted to, and will, rely on the information set forth herein, including the attached list of Authorised Signatory(ies), until and unless written notice to the contrary is received by AIA Singapore. The Policy Owner acknowledges that any change to the Authorised Signatories notified to AIA Singapore will require 7 business days to be processed and take effect.

Signature of Policy Owner/ Authorised Signatory(ies) with company stamp

Name: Title: Date:

Insurance Representative's Declaration and Authorisation

I/We declare that I/we have conducted the necessary due diligence on the Person(s) in accordance with all prevailing guidelines stipulated by AIA Singapore and as may be notified to its Insurance Representatives from time to time ("Guidelines"), including but not limited to identifying and verifying the identity of such Persons.

Signature of Insurance Representative

Name	Signature
Mobile No	
IR's Code	
IR's Unit Name	Date